

## CCR New Registration Screenshots

### July 2006



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# CCR

## Central Contractor Registration

### New Registration

#### Welcome to CCR

To begin your registration we must verify your company information using your DUNS number provided by Dun & Bradstreet, Inc. Please input your DUNS number and click submit.

**If you do not know your DUNS number, contact Dun & Bradstreet at 1-866-705-5711 (U.S. Only) or the D&B website.**

A DUNS number, provided by Dun & Bradstreet (D&B), is required for registration in Central Contractor Registration (CCR). As a result D&B may include your basic information (i.e. company name, address) in some of their products, such as mailing lists. If at anytime you do not wish to be included in these D&B products or have questions please contact them at 1-866-705-5711.

Non-USA registrants must also obtain a North Atlantic Treaty Organization (NATO) CAGE (NCAGE) Code. Please read: [http://www.ccr.gov/handbook.asp#Special\\_Requirements](http://www.ccr.gov/handbook.asp#Special_Requirements)

This is a Federal Government computer system. This computer system, including all related equipment, networks and network devices (Specifically Including Internet Access), is provided only for authorized U.S. Government use. Federal computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, to maintain management to the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Monitoring includes active attacks by authorized Federal Government entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied & used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored. Use of this Federal Government computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or other adverse action. Use of this system constitutes consent to monitoring for these purposes.

DUNS #

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[CCR Update v3.06.3](#)

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**You may contact D&B Customer Service at 1-866-705-5711 (U.S. only) or the D&B website to verify your company name, address, city and state in their system.**

For Official Use Only

## Welcome to CCR



**bpnse**  
BUSINESS PARTNER NETWORK  
Support Contractors [www.bpn.gov](http://www.bpn.gov)

# CCR

## Central Contractor Registration

DUNS Number 023858298 is correctly formatted and is new to CCR. Please fill in the information below and click on submit to complete the validation of your business.

Legal Business Name:

Doing Business As:   
(if any)

Address:

City:

State Code:

Zip+4/Postal Code:

Country Code:

[Return to Previous Page](#)  
[Return to BPN.gov Home Page](#)

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You may contact D&B Customer Service at 1-866-705-5711 (U.S. only) or the [D&B website](#) to verify your company name, address, city and state in their system.

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### Enter Business Name and Address



**bpnse**  
BUSINESS PARTNER NETWORK  
Support Environment [www.bpn.gov](http://www.bpn.gov)

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# CCR

## Central Contractor Registration

**Data You Input**

LONG ISLAND BUILDING INC

133 MAPLE STREET S  
LAKE GROVE  
NY  
11755-2926  
USA

**Dun and Bradstreet Data**

LONG ISLAND BUILDING INC

133 MAPLE ST S  
LAKE GROVE  
NY  
11755-2926  
USA

**Is the information displayed from Dun & Bradstreet correct?**

If you click "YES", the information from Dun and Bradstreet will appear in your CCR registration. If changes to your company name or physical address are needed, please click "NO" and contact Dun and Bradstreet to make corrections before proceeding with your CCR registration. Contact D&B at 1-866-705-5711 (US Only) or [ccrhelp@dnb.com](mailto:ccrhelp@dnb.com) (International).

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

You may contact D&B Customer Service at 1-866-705-5711 (U.S. only) or the [D&B website](#) to verify your company name, address, city and state in their system.

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## Dun and Bradstreet Information Validation



The image shows a web page for the Central Contractor Registration (CCR) system. On the left is a vertical menu with buttons for Home, Notice, New, Update / Renew, Search, Contractor Status Search, CCR News, Registration Assistance, and Non - U.S. Registrants. The main content area has a large green box displaying the confirmation number 2YC4NN. Above the number, it says 'Your Confirmation Number is:'. Below the number, it states 'This number is temporary and will be needed to update your registration until it is completed. Please print this page.' There is a button labeled 'Click Here To Print Your Confirmation Number'. Below this is another green box with the text 'Please click on the Continue button to complete your registration.' and a 'Continue' button. At the bottom, there is a 'Note to all Users' section with a disclaimer about federal government computer system monitoring, contact information for D&B Customer Service, and a 'For Official Use Only' label.

**bpnse**  
BUSINESS PARTNER NETWORK  
Support Environment [www.bpn.gov](http://www.bpn.gov)

Home  
Notice  
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# CCR

## Central Contractor Registration

Your Confirmation Number is:

**2YC4NN**

This number is temporary and will be needed to update your registration until it is completed. Please print this page.

[Click Here To Print Your Confirmation Number](#)

Please click on the Continue button to complete your registration.

[Continue](#)

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

You may contact D&B Customer Service at 1-866-705-5711 (U.S. only) or the [D&B website](#) to verify your company name, address, city and state in their system.

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## Confirmation Number

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	-
Corporate Info	-
Goods / Services	-
Financial	-
Points of Contact	-
IRS Consent	-
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
New Registration	

CCR Update v3.06.3


In order to complete a minimum registration, enter a valid value for all of the required data fields, then press the "Validate/Save Data" button located at the bottom of each page to save your data. (You must do this for each Required Information page in order to save the data.) Once you have completed all of the Required Information pages with 0 errors, the Registration Status box (located at the bottom left of your screen) will say "CCR Update Accepted." At this time you will have completed your registration and may quit or add additional information.

If you quit without completing all required fields with 0 errors, you can return at any time and finish your registration by using your confirmation number. (The registration will not process until all errors have been corrected, and all mandatory fields have been entered.)

Upon successful registration of your Trading Partner Profile (TPP) into CCR, validation will take approximately 24-48 hours to complete. If approved, you will receive, via e-mail or US Postal Service, one letter containing your Trading Partner Profile (TPP) with your CAGE Code and another containing your Trading Partner Identification Number (TPIN). At that time your temporary Confirmation Number is no longer valid. Renew or perform future updates and changes by using your DUNS number and TPIN.

The maintenance and accuracy of your TPP is your responsibility. To maintain an Active status in CCR and to ensure continued payments on existing contracts, you must renew your registration annually.

**CCR Warning Message**



Back Forward Refresh

Do not use Back, Forward, or Refresh buttons on your internet browser. This will cause problems with your CCR Registration.

NOTE: "You are encouraged to provide e-mail addresses on all Points of Contact (POC) and the Corporate URL (web address) on the General Information page."

Continue

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

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## Instructions Page

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	-
Corporate Info	-
Goods / Services	-
Financial	-
Points of Contact	-
IRS Consent	-
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
New Registration	

CCR Update v3.06.3

### General Information

Missing or Invalid Data   \* Required Data   View-Only Data (Edits not allowed)

☐ DUNS:

CAGE/NCAGE Code:  \*NCAGE Mandatory if outside the U.S.   Search for CAGE/NCAGE

☐ Legal Business Name:  LONG ISLAND BUILDING INC  
(DCMA ACO Locator)

☐ Doing Business As (DBA):   
(leave DBA blank if same)

\* TIN/EIN:  (See Note Below)

SSN:  Enter SSN only if sole Proprietor without a TIN

Division Name:

Division Number:

Company URL:

(LBN, DBA, and Physical Address can only be changed on the D&B Monitoring page.)

☐ Physical Street Address 1:  133 MAPLE ST S

☐ Physical Street Address 2:

☐ City:  LAKE GROVE

☐ State:  NY (U.S. State Code / Canadian Province list)

☐ Zip+4/Postal Code:  11755-2926 (U.S. Zip+4 Code Lookup)

☐ Country:  USA

Create POC Template   Paste POC Template

\* Mailing Name:

\* Mailing Address 1:

Mailing Address 2:

\* City:

\* State:  (U.S. State Code / Canadian Province list)

\* Zip+4/Postal Code:  (U.S. Zip+4 Code Lookup)

\* Country:

\* Business Start Date:  (MM/DD/YYYY)

\* Number of Employees:  (One year average including all affiliates)

\* Fiscal Year End Date:  (MM/DD)

\* Annual Revenue \$:  (Three year average)

Company Security Level:  Not Applicable

Employee Security Level:  Not Applicable (Select the highest employee security level.)

**Important:** If you are unable to receive mail at your street address, you MUST also provide a valid mailing address where correspondence can be sent.

**Note:** Authority 31 U.S.C. 7701 (c) (3)

**Principal Purpose(s):** The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government.

**Disclosure:** Voluntary; however, failure to furnish will disallow registration as a Federal contractor.

Validate/Save Data

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

For Official Use Only

## General Information

### Create POC Template

The information you enter in below can be automatically copied to any Point of Contact in CCR by clicking the [Paste POC Template] button next to the desired Point of Contact.

[Click here](#) to pre-populate this template with the [Remittance Information] POC information.

Name:	<input type="text"/>
E-mail Address:	<input type="text"/>
Address Line 1:	<input type="text"/>
Address Line 2:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/> (U.S. State Code / Canadian Province list)
Zip/Postal Code:	<input type="text"/> (U.S. Zip+4 Code Look-up)
Country:	<input type="text"/>
U.S. Phone Number:	<input type="text"/> Ext: <input type="text"/>
Non-U.S. Phone Number:	<input type="text"/>
Fax Number:	<input type="text"/>

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

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### Create POC Template

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
<b>General Information</b>	<b>!</b>
Corporate Info	-
Goods / Services	-
Financial	-
Points of Contact	-
IRS Consent	-
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
<b>Incomplete Registration</b>	

CCR Update v3.06.3

**Your Registration is INCOMPLETE.**  
 You have 11 errors on the General Information section.

You now have four options; (1.) Click "Fix Errors" to view and correct your errors now; (2.) Click "Continue" to go onto the Corporate Info page, and fix the errors on this page at a later time; (3.) Use the "Registration Menu" on the left of your screen to pick a specific CCR Update page; (4.) Click "Quit" to leave CCR Update and finish your registration at another time.

**NOTE:** View the Registration Status box on the left - CCR registration is not completed until "CCR Update Accepted" appears and the first 5 sections in the Registration Menu are checked (green box with white checkmark.)

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

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## Error/Incomplete Message—General Information



Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	!
Corporate Info	!
Goods / Services	!
Financial	!
Points of Contact	!
IRS Consent	!
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
Incomplete Registration	

CCR Update: v3.06.3

**Correct the following errors to validate the Corporate Information section.**  
\*\*\*In the Type of Relationship with U.S. Federal Government section, a selection is required.  
\*\*\*In the Type of Organization section, this is required data.

### Corporate Information

Missing or Invalid Data    Required Data    View-Only Data (Edits not allowed)

**Type of Relationship with U.S. Federal Government** (Required information, check one)

☐ Contracts  
☐ Grants  
☐ Both (Contracts & Grants)

**Type of Organization** (As defined by the IRS) (Required information, check one)

☐ Corporate Entity, Not Tax Exempt  
☐ Corporate Entity, Tax Exempt  
☐ Partnership  
☐ Sole Proprietorship  
☐ U.S. Government Entity (If selected, then choose one subgroup below)

☐ Federal Government (If selected, choose all subgroups that apply.)

☐ Federal Agency  
☐ Federally Funded Research and Development Corporation

☐ State Government  
☐ Local Government (If selected, choose all subgroups that apply.)

☐ City  
☐ County  
☐ Inter-municipal  
☐ Local Government Owned  
☐ Municipality  
☐ School District  
☐ Township

☐ Foreign Government  
☐ International Organization  
☐ Other

**Incorporation** (Required if you selected "Corporate Entity" as Type of Organization.)

State of Incorporation:  (State code list)  
Country of Incorporation:

**Sole Proprietorship Point of Contact** (Required if you selected "Sole Proprietorship" as Type of Organization)

Create POC Template    Paste POC Template

Sole Proprietor Name:   
US Phone:  Ext.:   
Non-US Phone:   
Fax:   
E-mail:

**Other Governmental Entities** (Optional information, check all that apply)

☐ Airport Authority  
☐ Council of Governments  
☐ Housing Authorities Public/Tribal  
☐ Interstate Entity  
☐ Planning Commission  
☐ Port Authority  
☐ Transit Authority

**Other Business/Organization Factors** (Optional information, check all that apply)

☐ Foreign Owned and Located  
☐ Limited Liability Company  
☐ S Corporation

## Corporate Information Part 1

**Types of Business***(Optional information, check all that apply)*
☐ Architecture and Engineering (A&E)
 ☐ Community Development Corporation
 ☐ Construction Firm
 ☐ Domestic Shelter
 ☐ Educational Institution
 ☐ For-Profit Organization
 ☐ Foundation
 ☐ Hispanic Servicing Institution
 ☐ Hospital
 ☐ Manufacturer of Goods
 ☐ Nonprofit Organization
 ☐ Other Not for Profit Organization
 ☐ Research and Development
 ☐ Service Provider
 ☐ Veterinary Hospital

**Education Entities***(Optional information, check all that apply)*
☐ 1862 Land Grant College
 ☐ 1890 Land Grant College
 ☐ 1994 Land Grant College
 ☐ Historically Black College or University (HBCU)
 ☐ Minority Institutions
 ☐ Private University or College
 ☐ School of Forestry
 ☐ State Controlled Institution of Higher Learning
 ☐ Tribal College (other than 1994)
 ☐ Veterinary College

**Socio-Economic Factors***(Optional information, check all that apply.)*
☐ Large Business
 ☐ Self-Certified Small Disadvantaged Business
 ☐ Veteran Owned Business
 ☐ Service Disabled Veteran Owned Business
 ☐ Woman Owned Business
 ☐ Minority Owned Business*(If selected then one sub-type is required.)*

☐ Subcontinent Asian (Asian-Indian) American Owned
 ☐ Asian-Pacific American Owned
 ☐ Black American Owned
 ☐ Hispanic American Owned
 ☐ Native American Owned
 ☐ No Representation/None of the Above

**Socio-Economic Certifications***(Check only if firm has been certified.)*
☐ DoT Certified Disadvantaged Business Enterprise

**Federally Recognized Native American Entities***(Optional information, check all that apply)*
☐ Alaskan Native Corporation Owned Firm
 ☐ American Indian Owned
 ☐ Indian Tribe (Federally Recognized)
 ☐ Native Hawaiian Organization Owned Firm
 ☐ Tribal Government
 ☐ Tribally Owned Firm

**Other Socio-Economic Categories***(Optional information, check all that apply)*
☐ Community Developed Corporation Owned Firm
 ☐ Labor Surplus Area Firm
 ☐ Small Agricultural Cooperative

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## Corporate Information Part 2

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	!
Goods / Services	!
Financial	!
Points of Contact	!
IRS Consent	!
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
Incomplete Registration	

CCR Update v3.06.3

**Your Registration is INCOMPLETE.**  
 You have 1 errors on the Corporate Information section.

You now have four options; (1.) Click "Fix Errors" to view and correct your errors now; (2.) Click "Continue" to go onto the Goods/Services page and fix the errors on this page at a later time; (3.) Use the "Registration Menu" on the left of your screen to pick a specific CCR Update page; (4.) Click "Quit" to leave CCR Update and finish your registration at another time.

**NOTE:** View the Registration Status box on the left - CCR registration is not completed until "CCR Update Accepted" appears and the first 5 sections in the Registration Menu are checked (green box with white checkmark.)

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## Error/Incomplete Message—Corporate Information

**Registration Tools**  
Instructions View TPP  
Show Errors Delete Profile  
CCR Help Renew Profile  
Handbook Quit CCR

**Registration Menu**  
Required Information Status  
**General Information** ✓  
Corporate Info ✓  
**Goods / Services** !  
Financial !  
Points of Contact !  
IRS Consent !  
Optional Information Status  
EDI NR  
DUNS +4 NR  
D&B Monitoring ✓  
**Registration Status**  
**Incomplete Registration**  
CCR Update v3.06.3

**Correct the following errors to validate the Goods and Services section.**  
\*\*\*At least one 2002 NAICS code is required.  
\*\*\*At least one SIC Code is required.

**Goods / Services**  
Missing or Invalid Data Required Data View-Only Data (Edits not allowed)  
**North American Industry Classification System (2002 NAICS codes only) Mandatory - (6 numeric digits)**  
The North American Industry Classification System (NAICS) identifies what type of activity (e.g. Agriculture, mining, construction, manufacturing, etc.) your business performs as well as the type of product or service you offer. The government buyers will access CCR to query those vendors with appropriate 2002 NAICS to meet their procurement needs. Please refer to <http://www.census.gov/epcd/www/naics.html>  
NAICS 6 Digit List: <http://www.census.gov/epcd/naics02/naic602.htm>  
(Only 20 allowed)  
**Standard Industrial Classification (SIC) Mandatory - (4 or 8 numeric digits)**  
The Standard Industrial Classification (SIC) coding system identifies what type of activity (e.g. Agriculture, mining, construction, manufacturing, etc.) your business performs as well as the type of product or service you offer. The government buyers will access the CCR to query those vendors with appropriate SIC to meet their procurement needs. Please refer to [SIC Code Reference Web Site](#)  
(Only 20 allowed)  
**Product Service Codes (PSC) - (4 alphanumeric digits)**  
Product Service Codes (PSC) are used to identify the products and services your company supplies to the government and are similar to Standard Industrial Classification (SIC) codes. FSC is used to identify products and PSC is used to identify services. For PSC Wizard, please refer to: [PSC Wizard](#)  
(Only 10 allowed)  
**Federal Supply Classification (FSC) - (4 numeric digits)**  
Federal Supply Classification (FSC) are used to identify the products and services your company supplies to the government and are similar to Standard Industrial Classification (SIC) codes. FSC is used to identify products and PSC is used to identify services. For FSC Lookup, please refer to: [FSC Lookup](#) For DLA FSC Handbook, please refer to: [DLA FSC Handbook](#)  
(Only 10 allowed)  
Validate/Save Data  
**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.  
For Official Use Only

## Goods/Services Page

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	!
Points of Contact	!
IRS Consent	!
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status
Incomplete Registration

CCR Update v3.06.3

**Your Registration is INCOMPLETE.**  
You have 0 errors on the Goods/Services section.

You now have three options; (1.) Click "Continue" to go on to the Financial page; (2.) Use the "Registration Menu" on the left of your screen to pick a specific CCR Update page; (3.) Click "Quit" to leave CCR Update.

**NOTE:** View the Registration Status box on the left - CCR registration is not completed until "CCR Update Accepted" appears and the first 5 sections in the Registration Menu are checked (green box with white checkmark.)

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**For Official Use Only**

### Error/Incomplete Message—Goods/Services

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	!
Points of Contact	!
IRS Consent	!
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
Incomplete Registration	

CCR Update v3.06.3

**Correct the following errors to validate the Financial Information section.**

\*\*\*Because you changed the Type of Organization, the EFT/ACH information must be revalidated. Please click the [Validate/Save Data] button at the bottom of this page to re-validate all of your Financial Information.

### Financial Information

☐ Missing or Invalid Data    ☒ Required Data    ☐ View-Only Data (Edits not allowed)

#### Electronic Funds Transfer (EFT)

*\*This content is optional for Non-U.S. Businesses*

☒ \*Financial Institution:

☒ ABA Routing Number:

☒ Account Number:

☒ Re-enter Account Number:

☒ Account Type: ☐ Checking ☐ Savings ☐

Lockbox Number:

---

#### Automated Clearing House (ACH)

*(\*At least one method of contact must be entered for your financial institution unless you are a government organization or a Non-U.S. Business.)*

ACH US Phone Number:

ACH Non-US Phone Number:

ACH FAX (US Only):

ACH E-mail Address:

---

#### \* Remittance Information

*(Address to mail check if EFT is temporarily unavailable.)*

Name:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:

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#### \* Accounts Receivable Point of Contact:

Name:

E-mail Address:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

☒ Does the company accept Credit Cards as a method of Payment?

Yes ☐ No ☒

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

For Official Use Only

## Financial Information

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	!
IRS Consent	!
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status
Incomplete Registration

CCR Update v3.06.3

**Your Registration is INCOMPLETE.**  
 You have 0 errors on the Financial Information section.

You now have three options; (1.) Click "Continue" to go on to the Points of Contact page; (2.) Use the "Registration Menu" on the left of your screen to pick a specific CCR Update page; (3.) Click "Quit" to leave CCR Update.

**NOTE:** View the Registration Status box on the left - CCR registration is not completed until "CCR Update Accepted" appears and the first 5 sections in the Registration Menu are checked (green box with white checkmark.)

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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**For Official Use Only**

## Error/Incomplete Message—Financial

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	!
IRS Consent	!
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
Incomplete Registration	

CCR Update v3.06.3

**Correct the following errors to validate the Points of Contact section.**

\*\*\*CCR POC (Registrant Name) Primary Name is a required data field.  
 \*\*\*CCR POC (Registrant Name) Primary Email is a required data field.  
 \*\*\*CCR POC (Registrant Name) Primary - Either U.S. Phone or Non-U.S. Phone is required.  
 \*\*\*CCR POC Alternate Name is a required data field.  
 \*\*\*CCR POC Alternate Email is a required data field.  
 \*\*\*CCR POC Alternate - Either U.S. Phone or Non-U.S. Phone is required.  
 \*\*\*Government Business (POC) Primary is a required Point of Contact.  
 \*\*\*Government Business (POC) Alternate is a required Point of Contact.  
 \*\*\*Electronic Business (POC) is a required Point of Contact.  
 \*\*\*Electronic Business (POC) Alternate is a required Point of Contact.  
 \*\*\*Marketing Personal Identification Number (MPIN) is a required data field.

**Points of Contact**

NOTE: "You are encouraged to provide e-mail addresses on all Points of Contact (POC)"

☐ Missing or Invalid Data   
 ☒ Required Data   
 ☐ View-Only Data (Edits not allowed)

**CCR POC (Registrant Name) Primary**

(Note: The Registrant acknowledges that the information provided is current, accurate, and complete.)

Name:

E-mail Address:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

---

**CCR POC Alternate**

Name:

E-mail Address:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

---

**Government Business Point of Contact - Primary**

(Note: The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Inquiry Web Site. All methods of contact are required if the Government Business Point of Contact is entered.)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:  ▼

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

---

**Government Business Point of Contact - Alternate**

(Note: The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Inquiry Web Site.)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:  ▼

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

## Points of Contact—Part 1



**Past Performance Point Of Contact - Primary**  
(Note: This information will be publicly displayed on the CCR Inquiry Web Site.)  
For more information visit the [PPAIS web site](#)

[Create POC Template](#) [Paste POC Template](#)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

**Past Performance Point Of Contact - Alternate**  
(Note: This information will be publicly displayed on the CCR Inquiry Web Site.)  
For more information visit the [PPAIS web site](#)

[Create POC Template](#) [Paste POC Template](#)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

**Electronic Business Point of Contact - Primary**  
(Note: The person in the company responsible for authorizing individual company personnel access into government electronic business systems [e.g. Electronic Document Access (EDA), Wide Area Work Flow (WAWF), etc.] This information will be publicly displayed on the CCR Inquiry Web Site.)

[Create POC Template](#) [Paste POC Template](#)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

**Electronic Business Point of Contact - Alternate**  
(Note: This information will be publicly displayed on the CCR Inquiry Web Site.)

[Create POC Template](#) [Paste POC Template](#)

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:  (U.S. State Code / Canadian Province list)

Zip/Postal Code:  (U.S. Zip+4 Code Lookup)

Country:

U.S. Phone Number:  Ext:

Non-U.S. Phone Number:

Fax Number:

## Points of Contact—Part 2

Previous Business Name

Create POC TemplatePaste POC Template

Name:

Address Line 1:

Address Line 2:

City:

State:(U.S. State Code / Canadian Province list)

Zip/Postal Code:(U.S. Zip+4 Code Look-up)

Country:

Government Parent

(Note: Used by registering government agencies. If this CCR registration is a division of the government, provide the parent (HQ), e.g. DLA)

Create POC TemplatePaste POC Template

Name:

Address Line 1:

Address Line 2:

City:

State:(U.S. State Code / Canadian Province list)

Zip/Postal Code:(U.S. Zip+4 Code Look-up)

Country:

Corporate Point of Contact

Create POC TemplatePaste POC Template

Name:

E-mail Address:

U.S. Phone Number:Ext.

Non-U.S. Phone Number:

Fax Number:

Marketing Personal Identification Number (MPIN)

\*MPIN:

\*Marketing Partner ID (MPIN): This is a self-defined access code that will be shared with authorized partner applications (e.g., Past Performance Automated Information System (PPAIS), Technical Data Solutions (TeDS), etc.). The MPIN acts as your password in these other systems, and you should guard it as such. The MPIN must be nine positions and contain at least one alpha character, one number, and no spaces or special characters.

Validate/Save Data

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

For Official Use Only

Points of Contact—Part 3

July 2006

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Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	✓
IRS Consent	!

Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status
Incomplete Registration

CCR Update v3.06.3

**Your Registration is INCOMPLETE.**  
 You have 0 errors on the Points of Contact section.

You now have three options; (1.) Click "Continue" to go on to the IRS Consent page; (2.) Use the "Registration Menu" on the left of your screen to pick a specific CCR Update page; (3.) Click "Quit" to leave CCR Update.

**NOTE:** View the Registration Status box on the left - CCR registration is not completed until "CCR Update Accepted" appears and the first 5 sections in the Registration Menu are checked (green box with white checkmark.)

---

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**For Official Use Only**

## Error/Incomplete Message—Points of Contact

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	✓
IRS Consent	!
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
Incomplete Registration	

CCR Update v3.06.3

**Correct the following errors to validate the IRS Consent section.**

\*\*\*Because you entered a SSN/TIN/EIN, the IRS Consent information is required. Please complete the IRS Consent information, then click the [Validate/Save Data] button at the bottom of the page to re-validate all of your IRS Consent information.

### IRS Consent

Missing or Invalid Data   \* Required Data   View-Only Data (Edits not allowed)

#### CONSENT TO DISCLOSURE OF TAX INFORMATION

I hereby authorize the Internal Revenue Service (IRS) to validate that the Legal Business Name and Taxpayer Identification Number (TIN) (Employer Identification Number or Social Security Number) provided by the registrant matches or does not match the name and TIN in the files of the IRS for the most current tax year reported.

Pursuant to 26 U.S.C. 6103(c), I hereby authorize the Internal Revenue Service (IRS) to disclose to the officers and employees of the Central Contractor Registration (CCR) Program Office whether the name and/or name control and TIN provided in connection with this registration is the TIN maintained in IRS files for **LONG ISLAND BUILDING INC** for the most current tax year reported. I recognize that this validated TIN will reside on the CCR and be accessible to Federal Government procurement officials and other government personnel performing managerial review and oversight, for use in all governmental business activities including tax reporting requirements and debt collection.

For questions about your EIN, please call the IRS at 1-866-255-0654. For questions about your SSN, please call the Social Security Administration at 1-800-772-1213.

I understand that without this consent a registrant's tax return information, including registrant's name and TIN, is confidential.

In addition by providing the following information, I certify that I have the authority to execute this consent for the disclosure of return information on behalf of the registrant.

---

* Taxpayer Name:	LONG ISLAND BUILDING INC
▼ Taxpayer Identification Number (TIN):	333333333 (See Note Above for IRS Definition)
▼ Taxpayer Street Address 1:	133 MAPLE ST S
▼ Taxpayer Street Address 2:	
▼ Taxpayer City:	LAKE GROVE
▼ Taxpayer State:	NY
▼ Taxpayer Zip+4/Postal Code:	11755-2926
▼ Taxpayer Country:	USA
▼ Type of Tax:	APPLICABLE FEDERAL TAX
* Tax Year (insert most recent tax year):	
* Name of Individual Executing Consent:	
* Title of Individual Executing Consent:	
* Signature (enter your MPIN here):	
(*Your MPIN can be found at the bottom of the <a href="#">Points of Contact</a> page.)	
▼ Date:	7/17/2006

Validate/Save Data

---

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**For Official Use Only**

## IRS Consent

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	✓
IRS Consent	✓
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
CCR Update Accepted	

CCR Update v3.06.3

Processing....please wait....


**Processing Registration**

<b>Registration Tools</b> <a href="#">Instructions</a> <a href="#">View TPP</a> <a href="#">Show Errors</a> <a href="#">Delete Profile</a> <a href="#">CCR Help</a> <a href="#">Renew Profile</a> <a href="#">Handbook</a> <a href="#">Quit CCR</a>																							
<b>Registration Menu</b> <table border="1"> <thead> <tr> <th>Required Information</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td><b>General Information</b></td> <td>✓</td> </tr> <tr> <td>Corporate Info</td> <td>✓</td> </tr> <tr> <td>Goods / Services</td> <td>✓</td> </tr> <tr> <td>Financial</td> <td>✓</td> </tr> <tr> <td>Points of Contact</td> <td>✓</td> </tr> <tr> <td>IRS Consent</td> <td>✓</td> </tr> <tr> <td colspan="2"><b>Optional Information</b></td> </tr> <tr> <td>EDI</td> <td>NR</td> </tr> <tr> <td>DUNS +4</td> <td>NR</td> </tr> <tr> <td>D&amp;B Monitoring</td> <td>✓</td> </tr> </tbody> </table>		Required Information	Status	<b>General Information</b>	✓	Corporate Info	✓	Goods / Services	✓	Financial	✓	Points of Contact	✓	IRS Consent	✓	<b>Optional Information</b>		EDI	NR	DUNS +4	NR	D&B Monitoring	✓
Required Information	Status																						
<b>General Information</b>	✓																						
Corporate Info	✓																						
Goods / Services	✓																						
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Points of Contact	✓																						
IRS Consent	✓																						
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EDI	NR																						
DUNS +4	NR																						
D&B Monitoring	✓																						
<b>Registration Status</b> <b>CCR Update Accepted</b> <small>CCR Update v3.06.3</small>																							

**You have successfully finished your CCR Registration!!!**

All of your CCR data has been saved and is now being processed, which could take 24-48 hours. If you want to fill out the optional information, or continue to make changes to your CCR profile, please use the [Registration Menu] located on the left of your screen.

Note: CCR is currently unable to check for any new SBA Small Business Types. Select the [View your SBA Small Business Types] button for more details.



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**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

**For Official Use Only**

## Successful Registration Finish

Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	✓
IRS Consent	✓
Optional Information	
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
CCR Update Accepted	

CCR Update v3.06.3

The EDI Information is OPTIONAL Information. If you are NOT currently using a Value Added Network (VAN) do not fill out this page.

If you came here by mistake, you can select a different page from the "Registration Menu" located on the left of your screen, or [click here](#) to quit CCR Update.

### EDI Information

Missing or Invalid Data   \* Required Data   View-Only Data (Edits not allowed)

Completing this EDI section of the CCR application DOES NOT make you EDI compliant. In order to successfully complete the Electronic Commerce Interoperability Process (ECIP), you must utilize an authorized Value-Added-Network (VAN) connected to the DoD Electronic Commerce Infrastructure (ECI).

You can obtain a list of authorized Value-Added-Networks (VANs) connected to the DoD Electronic Commerce Infrastructure (ECI): <http://ec.ogden.disa.mil/vans.htm>

\* Please select your Value Added Network (VAN) Provider

\* Interchange ID (ISA) Qualifier  
Interchange ID (ISA) Qualifier - designates the code structure used to identify the company's sender/receiver information in EDI transactions.

\* Interchange Sender ID (ISA) Identifier  
Interchange Sender ID (ISA06) Identifier - value corresponding to company's qualifier selected for EDI transactions. No dashes, spaces or special characters.

\* Functional Group (GS02) Identifier  
Functional Group (GS02) Identifier - this further defines the company's identifiers for the addressing of EDI transactions. No dashes, spaces, or special characters.

\* Do you want to receive Remittance Advice Notices (820's) through your Value Added Network provider?  
☐ Yes   ☒ No

\* EDI Point of Contact Information - This is the individual within the company that should be contacted if there are any specific EDI concerns. Please provide an individual's name and at least one method of contact. For Phone and Fax Numbers, no dashes, spaces, or special characters. Digits only. (At least one method of contact is required.)

Create POC Template   Paste POC Template

Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

U.S. Phone Number: \_\_\_\_\_ Ext: \_\_\_\_\_

Non-U.S. Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Validate/Save Data

Delete EDI Information

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

For Official Use Only

## EDI Information

<b>Registration Tools</b> <a href="#">Instructions</a> <a href="#">View TPP</a> <a href="#">Show Errors</a> <a href="#">Delete Profile</a> <a href="#">CCR Help</a> <a href="#">Renew Profile</a> <a href="#">Handbook</a> <a href="#">Quit CCR</a>		<b>DUNS +4 Information</b>																							
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Required Information	Status																								
General Information	✓																								
Corporate Info	✓																								
Goods / Services	✓																								
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<b>Registration Status</b> <div style="background-color: green; color: white; padding: 2px; border: 1px solid black;">CCR Update Accepted</div> <p><small>CCR Update v3.06.3</small></p>		<p><b>Note to all Users:</b> This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.</p> <p><b>For Official Use Only</b></p>																							

## DUNS + 4 Information



Registration Tools	
Instructions	View TPP
Show Errors	Delete Profile
CCR Help	Renew Profile
Handbook	Quit CCR

Registration Menu	
Required Information	Status
General Information	✓
Corporate Info	✓
Goods / Services	✓
Financial	✓
Points of Contact	✓
IRS Consent	✓
Optional Information	Status
EDI	NR
DUNS +4	NR
D&B Monitoring	✓

Registration Status	
CCR Update Accepted	

CCR Update: v3.06.3

### CCR - Dun & Bradstreet Monitoring Information

D&B Name Address Lockdown is MANDATORY. Your CCR information currently matches what is on file at Dun and Bradstreet. You may continue on with your CCR registration by choosing a different page from the [Registration Menu] located on the left of the screen.

*(Note: If you wish to have your Legal Business Name (LBN), Doing Business As (DBA), or Physical Address changed in CCR, you will need to contact Dun and Bradstreet. Any changes made to your information at D&B can take 2-5 business days before it is made available to CCR. In order for those new changes at D&B to take effect in your CCR registration you will have to come back in and update your CCR profile and accept the changes made by D&B.)*

CCR Data	D&B Data
Legal Business Name: LONG ISLAND BUILDING INC	LONG ISLAND BUILDING INC
Doing Business As:	
Physical Street Address 1: 133 MAPLE ST S	133 MAPLE ST S
Physical Street Address 2:	
City: LAKE GROVE	LAKE GROVE
State: NY	NY
Zip+4/Postal Code: 11755-2926	11755-2926
Country: USA	USA

**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

You may contact D&B Customer Service at 1-866-705-5711 (U.S. only), or [ccrhelp@dnb.com](mailto:ccrhelp@dnb.com) (International). You can also use the [D&B website](#) to verify your company name, address, city, and state in their system.

For Official Use Only

### D&B Monitoring